

### **INTER-DISTRICT & INTRA-DISTRICT OPEN ENROLLMENT GUIDELINES**

1. Any application for inter/intra-district must be submitted to the superintendent's office of the student's intended district/building of enrollment during the time frame stated on the application.
2. One application must be submitted each year for each student who requests inter/intra-district. The District reserves the right to assign the building.
3. No inter/intra-district request will be permitted if the enrollment of the grade level, class level, or course level being requested exceeds limitations set by the Superintendent.
4. No student accepted once the school year begins and after the first day of school will be displaced should enrollment exceed the limits stated above.
5. Applicants shall be considered on a first-come, first-serve basis, annually, with an assurance that native (home) students will not be displaced. Enrollment levels will determine annual approval (i.e., approval one year does not guarantee approval in the future).
6. Enrollment in a special program, i.e., gifted, learning disabilities and developmental handicapped, etc. will dictate building assignment.
7. Students with disabilities may be rejected for inter/intra-district if the services described in the student's IEP are not available in the receiving district's schools. Enrollment limits per special education units shall not be exceeded. Districts are not required to institute any special education programs to serve transfer students.
8. Athletic eligibility will be determined in accordance with the guidelines of the Ohio High School Athletic Association (OHSAA).
9. Students with discipline problems may be rejected for open enrollment only if they have been suspended or expelled by the student's home school for 10 days or more in the current term or school year application is made.
10. Transportation of inter/intra-district students shall be the sole responsibility of their parents/guardians.
11. The Superintendent shall notify parents of application acceptance or rejection by letter.

12. The Tri-Valley Board of Education will adhere to the Ohio Department of Education inter-district and intra-district open enrollment policies per the provisions in Sections 3313.98 and 3313.97 of the Ohio Revised Code.

LEGAL REFS: O.R.C. §§3313.97; 3313.98

Adopted: December 29, 2016